

quick guide →

Viewing In-Class Test Results and Printing Labels

About in-class test results

The outcome of any assessment is a set of results that tells you how well students are doing and what you need to do next. After you have administered and graded an exam, you can use the interactive Test Results tool to look at assessment results for one class or period in several different ways. You can:

- View scores—as points or percentages—for one test, for your most recent tests, or for a list of tests that you select.
- Sort results by student name (like a grade book format) or by performance (to which students are struggling)
- View results for all students in a class or period or for one student at a time. You can also edit the scores for individual students.
- Choose how to highlight different performance levels.
- Copy and paste data into a spreadsheet program such as Excel.

The results for a single test can show you the questions each student missed, making it easy to spot areas where skills need to be retaught. You might also spot questions that an entire group of students missed (for example, all ELD students missed a word problem on a math exam).

Viewing in-class test results

The Test Results display initially shows results by test, sorted by student performance. Because this is a flexible display, you can view different sets of data or drill down to see more detail.

To view test results:

- 1 Click the **Teacher Tools** tab. Click the **Test Results** link or icon.
- 2 To show results for another group of students, select a grade or period in the **Period** list.

Test Results PRINT LABELS

Tests from: Most recent in this period

Show: Overall scores Scores by standard

Period: **Algebra / Period 1** CHOOSE HIGHLIGHTING SWITCH TO POINTS

Sort students by: Avg. % score

Choose another class or period. Sort results by name or performance. Show scores by points or percents.

- 3 To view test results by standards instead of tests, click **Show Scores by Standards**.

Sort students by	Average	Algebra Unit Test 1	Algebra Unit Test 2
Avg. % score	(90 pts. possible)	(45 pts. possible)	(45 pts. possible)
Class Average	79%	80%	77%
A. Breanna	50%	22%	78%

Results by test.

Sort students by	Average	Algebra and Functions 1.1	Algebra and Functions 1.2
Avg. % score	(90 pts. possible)	(20 pts. possible)	(10 pts. possible)
Class Average	79%	81%	91%
A. Breanna	50%	50%	50%

Results by standard.

- 4 To change how the results are sorted, choose **Last Name** or **Avg. % Score** in the **Sort Students By** list.

Sort students by	Average	Algebra and Functions 1.1	Algebra and Functions 1.2
Avg. % score	(90 pts. possible)	(20 pts. possible)	(10 pts. possible)
Class Average	79%	81%	91%
A. Breanna	50%	50%	50%
O. Greg	61%	100%	100%
R. Adam	61%	50%	100%

Results sorted by performance.

Sort students by	Average	Algebra and Functions 1.1	Algebra and Functions 1.2
Last name	(90 pts. possible)	(20 pts. possible)	(10 pts. possible)
Class Average	79%	81%	91%
A. Anthony	78%	100%	100%
A. Breanna	50%	50%	50%
A. Daniel	72%	75%	100%

Results sorted by name.

- 5 To show points, click **Switch to Points**. To switch back to percentages, click the **Switch to %**.

Sort students by	Average	Algebra Unit Test 1	Algebra Unit Test 2
Avg. % score	(90 pts. possible)	(45 pts. possible)	(45 pts. possible)
Class Average	79%	80%	77%
A. Breanna	50%	22%	78%

Results by percentages.

Sort students by	Total points	Algebra Unit Test 1	Algebra Unit Test 2
Last name	(90 pts. possible)	(45 pts. possible)	(45 pts. possible)
Class Average	71	36	35

Results by points.

- 6 To remove a test from the display, click the name of the test to isolate it, and then click the **Remove Test** link. Click **Remove** to confirm that you want to remove the results for this exam.

Setting highlighting for test results

Color-coded highlighting in Test Results lets you tell at a glance which students are struggling or which standards are giving students the most trouble. You can color code up to seven performance levels. The color schemes are preset for each set of levels. Edusoft is preset to highlight two levels.

To set highlighting for test results:

- 1 At the top of the Test Results page, click **Choose Highlighting**.
- 2 In the Highlighting page, click one of the seven thumbnails on the left to choose the number of highlighting levels.
- 3 Enter label text for each highlighting level.
- 4 In the Associated Range area, enter the bottom percent for each level.

These labels only appears on your test results, so you can use any labels you find useful.

Label	Color	Associated range
Below level	 	0% to 59.99%
At level	 	60% to -
Above level	 	% to 100%

When you enter a value here...
...Edusoft calculates the corresponding value here.

- 5 Click **Finish**.

Printing labels

Immediate feedback to students and parents is an important part of assessments. For this reason, Edusoft makes it easy to print labels that show each student's name, the test score in raw numbers and percentages, and a list of the questions missed. Where available, the labels also include a list of the standards covered. You can print labels on plain paper or on Avery 5164 label sheets.

To print labels:

- 1 In the Test Results page, click the **Print Labels** link.
- 2 Choose the test you want to print labels for and click **Continue**.

After a brief pause, Edusoft displays the labels as an Adobe Reader file.

- 3 To print labels, click the **Print** icon in the Adobe Reader tool bar.



Use the **Print** icon in the Adobe Reader toolbar, and not your browser's menu commands, to print labels.

Viewing the results for a single test

The Test Results page is preset to display the results for all recent tests. If you wish, however, you can drill down to see results for a single test. From there, you can see the results for just one student.

To view results for a single test:

- 1 In the Test Results page, click the name of the exam to isolate it.

Sort students by Last name	Overall Score (45 pts. possible)	Missed Questions
Class Average	36	-
A. Anthony	30	5, 6, 9
A. Breanna	10	1, 2, 4, 5, 6, 8, 9
A. Daniel	30	2, 5, 9

These are the results for a single test.

These are the questions each student missed.

- 2 To see how students did against standards on a single exam, click **Scores by Standard**.
- 3 To see results for a single student, click the student's name.
- 4 To display all tests again, click the **Back** to Test Results Home link.

Editing a student's scores

The test results you are viewing are for classroom assessments you've administered. These are not benchmark exams. As a result, there may be occasions when you need to correct the scores listed for a student.

To edit a student's scores:

- 1 In the Test Results page, click the link for a student's name.
- 2 To see how the selected student performed on a particular test, click the link for the test name.
- 3 To edit a student's scores, click the **Edit Scores** link.
- 4 Enter the corrected score for individual questions. Click **Save**.

The total is updated when you change a question's score.

Total: 10 out of 45 SAVE CANCEL

Changes made to question scores will affect the total score above.

Question	Score	Possible	Question	Score	Possible
1	0	-	6	0	5
2	0	-	7	5	5

Enter the correct score for a question.