Selecting Students for Reports

Selecting Students
When you run reports to analyze student test scores, Edusoft lets you select a set of students based on factors such as roster, grade, ethnicity, and other demographics. Depending on your district, you may be able to choose students based on tracks or school groups.

When you’re selecting a set of students, your result is determined by:
- The roster you choose
- The demographic options you choose

Edusoft imports roster information from your Student Information System (SIS) and from state test rosters (if available). You can select different rosters depending on the type of data you’re looking at.

Depending on your roster, you can select demographic factors such as ethnicity, gender, educational program, grade, course, or custom group. You use these factors to narrow down your set of students.

To select a roster:
1. Click the Roster link in the Select Students Based On area.
2. If applicable, select which type of roster to use: the state test file or the one from your SIS.
3. If you select a state test file, teacher and course information won’t be available.
4. If you select an SIS roster, select the roster school year, and then select one or more terms for that year.
5. Click Show Schools to see which schools have students enrolled in a term.
6. Click Continue to continue selecting students.

To select students by demographics:
1. Click any link in the Select Students Based On area.
2. For each demographic link you select, click one or more check boxes to include students who match specific criteria.
3. The more demographic options you choose, the more you narrow down the set of students.

Click this link to select a student roster.
This option appears when you’re working with state test data.
Select a roster school year.

Click this link to choose options. You can choose as many or as few as you need.

Select Ed Programs
Click one or more check boxes to include students who match specific criteria.

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The number of students who match your current demographic selections appears in parentheses. This number changes depending on what you’ve selected so far. Here’s an example:

With no other demographic options selected, the number of female students who took the test is 309.

Next, click the Course link. The number of female students, enrolled in 6th Grammar, who took the test is 92.

Next, click the Teachers link. The number of students who took the test who are female, enrolled in 6th Grammar, and who have Tim A. as a teacher is 12.