Creating an Individual report

An Individual report displays a student’s results on a state exam broken down by content area and objective. One report is generated for each student included in the set of students you select. You can run individual reports for a maximum of 100 students at a time.

To create an Individual report:

1. Click the State Analysis tab. Click the PDF Reports for Groups and Individuals link or icon.
2. On the Reports page, select the state test you want to run the report on.
3. Click the Individual Report link or thumbnail.
4. Teachers: Select the beginning pool of students for your report: District, School, or My Classes (allows you to select periods on next page).
   - To compare scores for students meeting the same demographic criteria, run the same report but change these initial options. You will have overall scores for the district, school, and your classes for the same set of students.
5. On the Select Students for Reports page, update these options, if necessary:
   - Roster. This determines which data source is used when running this report: Test Roster (from state exam) or SIS (from school roster).
   - School (if you have access to more than one)
   - Exam for a given time period (and for certain exams, a date range)
   - Grade level
6. In the Select Students Based on area:
   - To run a report without selecting specific students, click Continue.
   - To run a report for a specific set of students, use the option links to limit the report results. Then click Continue.

About the HSA Individual report

Beginning with the class of 2009, students must pass the Maryland High School Assessment exam (HSA) to graduate from high school. The HSA assesses whether high school students have developed competency in English 10, government, algebra/data analysis, geometry, and biology to meet this requirement.

When you run an Individual report, Edusoft shows each student’s scores in every content and objective. The report also breaks down scores across the performance levels. Because the scores appear both as numbers and bars, you can see your students’ weaknesses and strengths at a glance.

When would you use this report?

- You might run this report to have a printed copy of your students’ results.
- You might use this report to identify students on the cusp who are ready for Gifted and Talented programs.
- You might use this report to pair up students for a peer tutoring program.
- You might run this report at the start of the school year to see what areas you need to target for each student.

For more information

- See Edusoft’s online Help and online Library for more information on using State Analysis features.
- Visit your state’s Department of Education Web site for help with interpreting the state exam results:
  - http://www.marylandpublicschools.org/msde
### Overall Scores

<table>
<thead>
<tr>
<th>Content Area</th>
<th>Scaled Score</th>
<th>Fail</th>
<th>Pass</th>
<th>Performance Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Algebra/Data Analysis</td>
<td>446</td>
<td></td>
<td></td>
<td>1</td>
</tr>
</tbody>
</table>

### Objective Scores

<table>
<thead>
<tr>
<th>Algebra/Data Analysis</th>
<th>Scaled Score</th>
<th>Scaled Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Analyzing Patterns and Functions</td>
<td>465</td>
<td>322 404 486 568</td>
</tr>
<tr>
<td>Modeling Real-World Situations</td>
<td>414</td>
<td></td>
</tr>
<tr>
<td>Collecting, Organizing, and Analyzing Data</td>
<td>456</td>
<td></td>
</tr>
<tr>
<td>Using Data to Make Predictions</td>
<td>451</td>
<td></td>
</tr>
</tbody>
</table>