

Creating a Class List report

The Class List report is a gradebook view that shows scores for the group as a whole and for individual students. You can see overall average raw and percentage scores, plus scores by standard or by question group. Customizable highlighting of performance bands lets you spot high or low performance on standards or question groups. Optional color coding of all performance bands shows you at a glance how students are performing.

To create a Class List report:

- 1 Click the **Benchmark Exams** tab. Click the link or icon for **Reports**.
- 2 Click the link or icon for **Class List Reports**.
- 3 Choose a folder and an exam to use as the basis for this report. Click **Continue**.
- 4 In the General Report Options area, choose the grouping for this report: all students in the group you select or by period.
- 5 Choose how to sort the report: by student last name or by overall performance. Then choose the score types to include: performance band, percent, or raw.
- 6 To display either per standard or question group scores, click the **In addition** check box and choose the type of scores. If the test is not set to Show Overall Performance on Reports, you must select at least one score type.
- 7 Choose your report highlighting: none, for specific bands, or color coded for the entire report.
- 8 Select schools and periods, if necessary.
Depending on your district, you may also be able to choose students based on tracks or school groups.
- 9 Use the **Select Students Based On** links to select a group of students. When you are finished selecting students, click **Continue**.

About Class List reports

The top row in the Student Performance area shows average scores for the students you selected for this report. The remaining rows show the scores for individual students. This illustration shows two different ways to highlight results.

The title shows the type of report, the aggregate group, the name of the exam, and when it was administered.

Current report options show which schools, grades, etc. appear on this report.

Class List Report for: Edusoft Public School District Exam: Benchmark #4 Reading Comprehension (Spring 2005)

November 16, 2005

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Report Options

School Groups: All	Ed Programs: All
Schools: All	Ethnicities: All
Grades: All	Custom Groups: All
Teachers: All	Roster: 2004-2005 School Year, Spring
Courses: All	# Students: 153
Gender: All	

Student Performance

Student	Overall Performance	Grade 9/10Reading:2.1(Section 1: 2, 3, 4, 12 Section 2: 16 Section 1: 14)	Grade 9/10Reading:2.3(Section 1: 7, 8, 10 Section 2: 19, 18 Section 1: 15, 13)
GROUP AVERAGE	Meets 15.3/21	Mastery 4.3/6 (72%)	Mastery 5/7 (71%)
A., Aaron	Meets 15/21 (71%)	Mastery 3/6 (50%)	Mastery 5/7 (71%)
A., Adriana	Meets 17/21 (81%)	Mastery 5/6 (83%)	Mastery 5/7 (71%)
A., Alejandro	Underperformi 9/21 (43%)	Needs 2/6 (33%)	Mastery 4/7 (57%)
A., Alicia	Meets 16/21 (76%)	Mastery 5/6 (83%)	Mastery 5/7 (71%)
A., Amber	Exceeds 18/21 (86%)	Mastery 6/6 (100%)	Mastery 5/7 (71%)
A., Andrew	Underperformi 13/21 (62%)	Mastery 5/6 (83%)	Needs 3/7 (43%)
A., Anthony	Meets 17/21 (81%)	Mastery 4/6 (67%)	Mastery 7/7 (100%)
A., Ariana	Meets 17/21 (81%)	Mastery 4/6 (67%)	Mastery 6/7 (86%)
A., Asha	Underperformi 13/21 (62%)	Needs 2/6 (33%)	6/7 (86%)
A., Asher	Underperformi 12/21 (57%)	Mastery 4/6 (67%)	3/7 (43%)

Group Average
This row shows the average scores for the students in this report.

Overall Performance
These are overall scores (performance band, raw and percentage) for individual students.

Per Standard Scores
These are the performance bands, and raw and percentage scores by standard for individual students.

Student Performance
Both these reports show overall scores and scores by standards.

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Teachers: All	Roster: 2004-2005 School Year, Spring
Courses: All	# Students: 153
Gender: All	

Student Performance

Student	Overall Performance	Grade 9/10Reading:2.1(Section 1: 2, 3, 4, 12 Section 2: 16 Section 1: 14)	Grade 9/10Reading:2.3(Section 1: 7, 8, 10 Section 2: 19, 18 Section 1: 15, 13)	Grade 9/10Reading:2.4(Section 1: 5 Section 2: 21 Section 1: 6, 9)	Grade 9/10Reading:2.5(Section 1: 1 Section 2: 20, 17 Section 1: 11)
GROUP AVERAGE	Meets 15.3/21	Mastery 4.3/6 (72%)	Mastery 5/7 (71%)	Mastery 3.1/4 (78%)	Mastery 3/4 (75%)
A., Aaron	Meets 15/21 (71%)	Mastery 3/6 (50%)	Mastery 5/7 (71%)	Mastery 4/4 (100%)	Mastery 3/4 (75%)
A., Adriana	Meets 17/21 (81%)	Mastery 5/6 (83%)	Mastery 5/7 (71%)	Mastery 4/4 (100%)	Mastery 3/4 (75%)
A., Alejandro	Underperformi 9/21 (43%)	Needs 2/6 (33%)	Mastery 4/7 (57%)	Mastery 2/4 (50%)	Needs 1/4 (25%)
A., Alicia	Meets 16/21 (76%)	Mastery 5/6 (83%)	Mastery 5/7 (71%)	Mastery 3/4 (75%)	Mastery 3/4 (75%)
A., Amber	Exceeds 18/21 (86%)	Mastery 6/6 (100%)	Mastery 5/7 (71%)	Mastery 3/4 (75%)	Mastery 4/4 (100%)
A., Andrew	Underperformi 13/21 (62%)	Mastery 5/6 (83%)	Needs 3/7 (43%)	Mastery 2/4 (50%)	Mastery 3/4 (75%)

Highlighting
This report shows color-coded highlighting for overall scores and per standard scores.